

Monday, October 16, 2023

White River Valley School Corporation

Regular Session Minutes

The White River Valley Board of School Trustees will meet in regular open session on Monday, October 16, 2023 at 7PM at White River Valley Middle School. There is an executive session scheduled at 6PM prior to the public meeting, and following the public meeting if necessary. Seven board members were present: Mr. Brock Hostetter, Mr. Andy Davis, Mr. Joe Decker, Mr. Conner Hill, Mrs. Clela Shake, Mr. Bruce Porter and Mr. Jason Davidson. Also in attendance: Mrs. Rachel Guthrie, Mr. Doug Lewis, and Mr. Mitch Hobson.

I. Call to Order

Call to Order

The meeting was called to order by Board president Mr. Brock Hostetter.

II. Approve Minutes of the Sept. 18, 2023 Regular Meeting & Oct. 13, 2023 Special Meeting

Approve Minutes

Mr. Conner Hill made a motion to approve the minutes from the September 18, 2023 regular meeting and October 13, 2023 special meeting.

The motion was seconded by Mrs. Clela Shake. The motion passed 7-0.

III. Cert. of Exec. Session Memorandum For Oct. 9 & Oct. 16, 2023

Cert. Of Exec. Session Memorandum

Mr. Andy Davis made a motion to approve the certification of executive session memorandum for October 9 and October 16, 2023.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

IV. Approval of Corporate Claims from Sept. 15 through October 13, 2023

Approval of Claims

Mr. Joe Decker made a motion to approve the corporate claims from September 15 through October 13, 2023.

The motion was seconded by Mr. Bruce Porter. The motion passed 7-0.

V. Public Comment

Public Comment

By Indiana statute, Public Comment must be taken prior to decision agenda items. The Board President runs. This portion of the meeting. The next Superintendent/Principal Open Office Hours will be held on November 13, 2023 from 4-6:30 PM.

There was no public comment during this time.

VI. Special Presentations

Special Presentations

A. Student Recognition

1. Jake Antibus- WRV HS Cross Country Regional Qualifier
2. School Drama Advertisement- Nov. 3, 4, and 5

B. Grants/Donations Approval

1. DOE Artificial Intelligence Grant- \$31,000 (Khan Academy/Kahnemigo)
2. WRV HS Shooting Sports- \$750 Lyons Better Baseball and Softball
3. WRV MS Student Council- \$3,600 L&M Alumni Association

Mr. Conner Hill made a motion to approve the grants/donations.

The motion was seconded by Mr. Joe Decker. The motion passed 7-0.

VII. Old Business

A. Snow Removal Contract Bids for 2022-23

Snow Removal Bids

During the September meeting, we asked for individuals interested in doing our snow removal this winter to submit quotes. Tonight, I am recommending the following contract:

- Middle School: Justin Dale (225 per visit/325 per visit over 8 inches)
- Elementary School: No Bid
- High School: No Bid

Since there were no bids at the Elementary or High School, we will be hunting alternatives here in the next couple of weeks.

Our people will take care of the sidewalks. There are extra charges for salt. These are low quotes at each facility. I would recommend that we accept the middle school quote

this evening.

Mr. Joe Decker made a motion to accept the Middle School quote for snow removal.

The motion was seconded by Mrs. Clela Shake. The motion passed 7-0.

B. Maintenance & Facilities Update

Maintenance Update

* Update on Bond Sales Projects- MS Roof Bid sheet attached

As you know, the district did initiate a lease bond sale last week and completed the sale with a 4.8% interest rate. Those bonds will finance three major projects for the district: the HS parking lot resurface, the MS flat roof replacement, and the ES shingle roof replacement. We completed the RFP process for the MS roof last week with the following company taking the low base bid. Amos Exteriors at \$450,245. They also added Alternate ONE at \$3,650. Veezy Architech has completed a recommendation giving the project to Amos.

Mrs. Clela Shake made a motion to table this for further discussion.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

* HS Water Softener Recommendation- (Two quotes attached in packet)

We continue to have problems with our water softener system at the high school. It is 27 years old and is in need of replacement. I have two quotes for a new system: one includes all the equipment and installation-Culligan at \$18,000- and the other is equipment only with no installation. -Chambers at just over \$10,000. Culligan also has a warranty with Chambers not since he wouldn't be installing it. It would be my recommendation to go with the Culligan quote.

Mr. Joe Decker made a motion to take this for further discussion.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

* HS Preventative Maintenance Agreement-(HFI quote attached in packet)

We are coming to the end of our one-year warranty on our new HVAC system at the high school. I have a price for a Preventative Maintenance Program from HFI. We had an agreement in place with our old HVAC with HFI, and they did a really nice job for us. I would recommend that we put a PM back in place in order to protect our investment. The cost would be \$6,250. We would also get a reduced price on any other work that HFI would do for us. It would be an Operations Fund expenditure.

Mr. Joe Decker made a motion to approve the Preventative Maintenance Program with HFI.

The motion was seconded by Mr. Conner Hill. The motion passed 7-0.

* HS Kitchen Improvements-(Quotes Attached in packet)

Mrs. Wigginton has gathered quotes to update and make changes to the main service line at WRV High School. She has gathered all quotes and would like to start planning to have the work done over the summer months. As we know, supply chain problems are a problem. I included all of the necessary materials in the quote in your board packets this evening. Our serving line hasn't changed in 30+ years and Mrs. Wigginton has the means now to do this from her cafeteria account. I would recommend that we give her the go ahead to plan the necessary outlined changes.

Mr. Decker suggested utilizing multiple companies for quotes, including looking at freezer and cooler doors. Mr. Davis agreed and would also like the grease trap situation looked at.

* ES Handicapped Front Door-(Quote Attached in packet)

We have found it necessary to address the lack of an ADA compliant entrance at the elementary school. The Board and a patron have asked me to look into the situation. I had John Vansant, a local contractor, come out and take a look at the main entrance and how we might better serve our students. John has experience with these type of projects and has done a number of local nursing home projects of the same type. That being said..he has a solution for us. I would recommend that we hire Mr. Vansant to do this project and help get our elementary main entrance ADA compliant. The cost of the materials and work would be just over \$8,000.

Mr. Conner Hill made a motion to approve the project and hiring of Mr. Vansant to complete.

The motion was seconded by Mrs. Clea Shake. The motion passed 7-0.

C. Wolverine Enterprises Report

Wolverine Enterprises

Our Wolverine Enterprises students and staff are building towards our first annual Open House coming up on November 2nd. Miss Thomas is here this evening for her monthly report.

During the report, the HS Ag. enterprise students presented on their program.

We also have the WRV MS Jr. Enterprise program with us this evening. I'll turn it over to Mr. Hobson at this time.

VIII. New Business

A. 2023-24 School Calendar Change
Recommendations

School Calendar Change

When we approved the 23-24 calendar, we purposely did not mark April 8, 2024 for a day out of school during the solar eclipse because we were told the Department of Education would be making a blanket statement for that event; however, we have now found out that they will not be doing so. We have been in contact with Emergency Management within the last month, and they are recommending either eLearning or Snow Day for that date as all hotel rooms, camp sites, and park spots have already been reserved for that day with lots of traffic and outside people coming into the area. For that reason, I would like to exchange April 8 with our last day of school Snow Day, so we will be out on that date and in school on graduation day (as usual).

This evening, I am asking the board's approval for the 23-24 school calendar change.

Mr. Conner Hill made a motion to approve the 23-24 school calendar change.

The motion was seconded by Mrs. Clea Shake. The motion passed 7-0.

B. Health Insurance Renewal

Health Insurance Renewal

It is the time of year that we quote services for our health insurance needs. Our current carrier, Medben, has quoted us a 4% increase for our employees for the 2023 Health Insurance renewal. Remember, we are a partially self-funded entity. We are responsible for the first \$75,000 on a claim and then our re-insurance carrier is responsible for anything above that number. There are no lasers on this quote. We had twelve different companies bid for our re-insurance services. We've come a long way in the last nine years when we only had one company bidding our services. I think we've done a pretty solid job building a solid insurance program. This recommendation does include laser protection, which will protect our investment by capping the possible increase that comes with a laser for the 2025 program year. Lasers are used in serious situations when the insurer knows that the cost of a particular situation is going to go well above the reinsurance mark. We have had up to a \$325,000 laser situation in our recent past. Over the course of the last three years, we've had rate holds and one 1.5% increase, so this minimal increase is still good news comparable to the surrounding school districts. It is my recommendation that we stay with Medben with Companion Life (an A+ provider) as our re-insurer. Due to ACA, our deductibles have to move to \$3,200 for individuals and \$6,400 for family.

Mr. Joe Decker made a motion to stay with Medben with Companion Life as our re-insurer.

The motion was seconded by Mr. Conner Hill. The motion passed 6-0.

C. Facility Use Request-WRV HS
Fellowship of Christian Athletes

Facility Use Request

We have a request tonight from the HS FCA, which is sponsored by Mrs. Mowery. They would like to host the 2nd annual Fields of Faith at the WRV Track Facility on Thursday, October 26, 2023 from 6-8PM. They have a number of guests lined up to speak to the students and all GC school-sponsored FCA Huddles will be invited. We hosted it last year as well. I would recommend we allow this county-wide program.

Mr. Bruce Porter made a motion to allow the FCA to use the track facility for the Fields of Faith event.

The motion was seconded by Mr. Conner Hill. The motion passed 6-0.

D. Classified Pay Scale Improvements

Classified Pay Scale

With our master contract being settled last week, I would like to make the following recommendations to the Board regarding our classified pay scales:

- * Increase our custodial/maintenance hourly pay rate by \$1 per hour
- * Increase our cafeteria workers hourly pay rate by \$1 per hour
- * Increase our technology assistants by rate to \$15.50 per hour
- * Increase our instructional assistant pay rate by \$1 per hour
- * Increase our secretarial/office pay and hourly nurse pay rate by \$1 per hour
- * Increase our certified nurse pay by 3%
- * Increase our certified technology director by 3%
- * Increase our SRO's (when necessary) by 3%

These increases will come out of the operations fund, cafeteria fund, title one, and education fund respectively.

After conferring with Mr. Walton, our transportation director, I would also ask the Board to increase the daily rate for our corporation drivers to \$103 per day. This increase would come from the operations fund.

Our people work extremely hard and they do a good job for us. I would ask the Board to improve these increases effective November 1, 2023.

Mr. Bruce Porter made a motion to approve the recommended pay increases.

The motion was seconded by Mr. Conner Hill. The motion passed 6-0.

IX. Personnel

Personnel

A. Resignations

- *Elesabeth Hyatt- WRV ES Instructional Assistant
- *Jenny McSweeney- WRV ES Custodian
- *Paige Vansant- WRV HS Cheerleading Coach
- * Emily Manley- WRV HS Asst. Cheerleading Coach

Mr. Andy Davis made a motion to accept the resignations.

The motion was seconded by Mr. Joe Decker. The motion passed 6-0.

B. FMLA Leave

- *Lydia Long- WRV HS Secretary (Nov. 1, 2023-Jan. 25, 2024)
- *Camryn Deschamp- WRV ES Pre-K Teacher (Nov.-2nd Semester, 2024)

Mr. Andy Davis made a motion to accept the FMLA Leaves.

The motion was seconded by Mr. Conner Hill. The motion passed 6-0.

C. Assignments

- *Tami Provo- WRV ES Instructional Assistant
- *Alissa Vair- WRV ES Day Custodian
- *Chris Followell- WRV ES Instructional Assistant
- *Erin Borders- WRV HS Cheerleading Coach
- *Miranda Taylor- WRV HS Assistant Cheerleading Coach
- *McCartney Foster- WRV ES Pre-Kindergarten FMLA Leave
- *Cara Graves- WRV MS Girls Basketball Asst. Coach- Grades 7/8th
- *Cody English- WRV MS 7/8th Grade Boys Basketball Assistant Coach
- *Kyle Steward- WRV MS Baseball Coach
- *Bailey Yoder- WRV MS Cheerleading Coach- Grade 6
- *Tiffany Lundy- WRV MS Cheerleading Coach- Grades 7/8th

Mr. Andy Davis made a motion to accept the hiring assignment recommendations.

The motion was seconded by Mr. Bruce Porter. The motion passed 6-0.

*Matt Settles- WRV MS Girls Basketball Coach Grades 5/6th

Mr. Conner Hill made a motion to hire Matt Settles as the MS girls basketball coach for grades 5 & 6.

The motion was seconded by Mr. Joe Decker. The motion passed 4-2, with Mr. Bruce Porter and Mrs. Cleta Shake voting no.

X. Out of District Transfer Request

Out of District Transfer

We have an out-of-district transfer request for an individual to attend WRV Middle School. Mr. Hobson has done the investigation work as per district policy. He recommends the individual be admitted to the district, and I would concur with him.

Mr. Joe Decker made a motion to accept the out-of-district transfer request.

The motion was seconded by Mr. Conner Hill. The motion passed 6-0.

XI. Information

Information

A. Next Calendar Items/Meetings

1. Wolverine Enterprises LLC Open House- November 2, 2023 4-7PM at HS
2. "Oklahoma" at WRV HS : 11/3,11/14, (7:30 PM), and 11/5 (2:30 PM)
3. Veterans Day- Friday, November 10 (All Veterans Welcomed)
 - A. WRV High School 8:30 AM
 - B. WRV Elementary School 9:30 AM
 - C. WRV Middle School 1:30 PM
4. Regular Public Session Board Mtg.- November 20, 2023 @ WRV HS WC
5. Superintendent/Principal Office Hours- 11/13 4-6:30 PM

XII. Adjournment

Adjournment

Mr. Conner Hill made a motion to adjourn the meeting.

The motion was seconded by Mr. Joe Decker. The motion passed 6-0.